

Wokingham District Veteran Tree Association



Incident Recording Form

Date of Incident:		Time of Incident:	
Location of Incident:			
Person injured or subject of aggression:		Are they:	
Name:		A WDVTA member ☐	
Address:		Someone Else ☐	
		Occupation (if relevant):	
Was it:	An accident leading to injury	☐	
	A violent or aggressive incident	☐	
	A near hit	☐	
	A case of disease	☐	
Describe what happened:			
Nature of any injury (e.g. cuts, fracture, penetrating injury):			
Names of any others involved but not injured:			
What else was damaged (e.g. vehicle, property):			
Name of person completing this report if different from the person injured or subject of aggression; (please write your name and sign):			

The completed form should be returned as soon as possible to the Parish, Town or Tree Warden coordinator (as appropriate) with the completed risk assessment form for the activity.